

# Ohio Institute of Allied Health, Inc. Nursing Education Program

## - Registered Nursing (RN) Diploma Admissions

The following admissions requirements are in compliance with the Ohio Administrative Code 4723-5-12:

1. Must be a high school graduate or possess a GED certificate. Official transcripts must be sent from the originating school (or GED facility) directly to the Admissions Office of OIAH. Transcripts can be sent electronically via Parchment. Go online to [Parchment.com](http://Parchment.com) to see if your high school or GED program can send transcripts electronically. A diploma copy in addition to an official transcript from a previous accredited college may be accepted at the discretion of the School Director/Director of Nursing Education should there be circumstances that make obtaining the official high school transcript difficult.
2. Applicant must hold a current, unrestricted, and unencumbered license as a practical nurse in a US state. If not an OIAH practical nursing graduate, an official transcript from the practical nursing program attended must be submitted in an appropriate amount of time to determine if the practical nursing program is comparable and transferable. The transcript must include proof of IV competency or equivalent. IV competency is required before admission to the RN program. OIAH offers an IV Competency course (NRS 112) that may be taken pending space availability.
3. Applicants must obtain a negative result on a 9-10 panel drug test administered at OIAH. 4. Applicants must submit a completed application to the Admissions Office including an application fee of \$100.00 (except as pursuant to State Rule 3322-1-10 (F)(1)), and testing fee of \$52.00. An application is considered complete when official transcripts, OHIO Bureau of Criminal Identification and Investigation (BCI) and Federal Bureau of Investigation (FBI) background check, admissions questions, three letters of recommendation, drug test and Entrance Testing is complete and on file. If the student is a continuing OIAH LPN and is in good standing (academic, professional, and financial), a written letter of intent to continue into the RN program must be received at least 90 days prior to the start of the next RN program cohort in lieu of an application.
4. Student must submit to fingerprinting and a BCI/FBI background check before classes begin to maintain compliance with Ohio Administrative Code 4723-09 and clinical facilities where students receive clinical learning experiences. If results reveal the student has been convicted, pled guilty to, or had a judicial finding of guilt for any violation set forth in 4723-092 of the Ohio Revised Code and/or student has knowingly falsified the waiver, then student will be removed from program. Note: Students convicted of crimes identified in ORC sections 2903-2925 and 3716 are ineligible to participate in the RN Program since they will not be permitted to participate in clinical experiences nor take the National Certification Licensing Exam for Registered Nurses (NCLEX-RN) upon successful completion of the program. More information can be found at <http://www.nursing.ohio.gov>. OIAH will not be responsible for making restitution of any tuition or associated program fees should it be determined that the student is found ineligible for continued participation and/or NCLEX testing during background checks. Note: A past felony or misdemeanor conviction may disqualify a student from entering a clinical setting, testing for licensure, or being hired by healthcare employers.
5. Admission to the RN program is competitive; therefore, potential candidates must demonstrate competency on the entrance test. All students will be required to complete the ATI PN Comprehensive Predictor, performed at the school, via computerized testing during designated testing times only. More information about the exam is available at <https://www.atitesting.com/>
6. Applicants that qualify for admission, but are not selected, will be placed on a waiting list for the next cohort. Ranking on the waiting list will be based upon their entrance examination scores, previous coursework at OIAH, PN GPA, references and answers to admissions questions. Entrance testing may be repeated one time for an additional fee - after the second attempt the potential student may be required to wait 6 months to re-test. Re-testing is at the discretion of the Director of Nursing Education.
8. Meeting all minimum admissions requirements does not guarantee admission to the nursing program. The Admissions Committee may reject any applicant, except for reasons based on race, color, sex, religion, gender preference, and national or ethnic origin. The decision of the Admissions Committee is final.
9. Upon acceptance into the RN Program, the student must successfully complete an American Heart Association Health Care Provider CPR or BLS class or already have a current American Heart Association CPR or BLS card for Health Care Providers card. Documentation is required before classes begin. Students are responsible for ensuring that training remains current while enrolled in program.
10. Upon acceptance into the RN Program, the student must provide documentation of a recent physical examination from a health care provider (physician or nurse practitioner). The physical must confirm the ability to participate in the program (class, lab, and clinical) without limitations. In addition, the following immunizations are required to participate in clinical: two step Tuberculosis Testing (or documentation of annual PPD) or chest X-Ray if a known positive responder and receipt of the following immunizations: MMR, Tetanus, Varicella, updated Influenza, and Hepatitis B series (completion or in-progress). All documentation must be submitted to OIAH before classes begin.
11. **Students that fail to comply with requirement 9 and 10 or fail to submit any necessary documentation prior to orientation may be administratively withdrawn.**

12. Upon acceptance into the RN Program, the student must adhere to OIAH Drug and/or Alcohol Policies and may be subject to drug and/or alcohol screening throughout the program. Students may be randomly selected to complete drug and/or alcohol screening throughout the program without cause. A positive result from a screening could result in dismissal from the program.
13. Clinical hours may be scheduled at any time-of-day or day-of-the-week: day, night, late night, weekends or holidays. The student must be available to attend clinical sites anytime the student is assigned. Some clinical sites may require that a student be covered by his or her own personal or family health insurance. Patient privacy and the privacy of patient records must be protected and failure on the part of the student to protect patient privacy or patient records could result in dismissal from the clinical site and/or from the program.
14. Students must be able to speak, read, and write English fluently as all courses are taught in English.
15. The applicant must be a U.S. citizen or permanent resident of the United States. Applicants must submit official, unexpired government-issued documentation needed for admission (driver's license, state ID, or proof of citizenship or permanent residency if not a U.S. citizen).
16. The student understands that the cost of tuition and fees does not include:
  - a. The cost of any required immunizations and/or physical
  - b. The cost of personal health insurance that may be required to work a clinical site.
  - c. The cost of transportation to and from school or clinical sites, including parking.
  - d. The cost of vehicle insurance.
  - e. The cost of additional uniforms and apparel other than the issued uniforms.
  - f. The cost of criminal background checks and substance abuse tests.
  - g. Any other cost that is not specifically identified above as being part of OIAH tuition and fees.
17. The student is a potential representative of the health care profession, and the student's actions and inactions may reflect on OIAH and the clinical sites to which the student is assigned. Therefore, the student must conduct himself or herself in a professional manner, with integrity and responsibility. Failure to behave professionally can be a basis for dismissal from the program.
18. OIAH PN graduates within 5 years of graduating will have the following courses transferred. Refer to the OIAH EDU 13 Transfer Credit Policy for additional information and policy rules.

Ohio Institute of Allied Health Practical Nursing Program courses	Ohio Institute of Allied Health, Inc., Registered Nursing Program
101 Holistic Foundations: Historical Survey	101 Holistic Foundations: Historical Survey
120 Herbology 102 Holistic Interventions 1	200 Transition to Holistic Nursing Practice
110 Therapeutic Communications	110 Therapeutic Communications

19. Students should note that courses will require use of the internet. Student should make arrangements for:
  - a. Internet access
  - b. A computer/tablet with a minimum of Windows 2000 or equivalent operating system
  - c. A printer
  - d. Basic computer skills, such as, navigating the internet, sending emails, using attachments, and using a word processing program.

Note: Students have the opportunity to use OIAH computers, internet, and printer for school purposes during normal business hours during the weekdays. The student will need to abide by the OIAH computer use policy. Please note: OIAH computers and printers are on a first come first serve basis and as such may not be available at certain times.